



# South Fayette Township School District

## Regular Meeting

Tuesday, March 26, 2024

7:30 PM

Studio, High School

### AGENDA

#### MEETING CALLED TO ORDER – President Tom Iagnemma

- Pledge of Allegiance
- Recognition – South Fayette Food Service Department – Winner 2024 PASBO Award of Excellence in School Food Service Operations and Tricia Wood 2024 Outstanding Preceptor Sward From PA Nutrition & Dietetic Association – Dr. Miller
- 2024-2025 Budget Presentations:
  - ✓ Athletics – Mark Keener
  - ✓ Technology – Rob Warfield, Dr. Matt Callison
  - ✓ Safety – Tyler Geist, Dr. Kevin Maurer
  - ✓ Communications/PR – Jennifer Donovan

#### I. CONSENT AGENDA

1. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea

2. The Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment.
3. **Authorization for payment of monthly invoices from the General Fund for the amount \$980,214.29 beginning with check number 77061 through check number 77288 and the Cafeteria Fund for the amount of \$79,369.35 beginning with check number 8658 through check number 8674.**

#### SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

**Old Business**

**New Business**

**Superintendent's Monthly Report – Dr. Michelle Miller**

**Student Representative's Monthly Report – Ms. Alekhya Buragadda**

**I. BUSINESS OFFICE**

At the Committee Meeting on March 19, 2024, the Board of School Directors acted on the following item:

Welch seconded Fornella on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler for Board approval of an agreement (as reviewed by the solicitor) with MHY Family Services to meet the educational needs of students, effective for the 2023-2024 school year.

Voice Vote – All Yes

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the proposed 2024-2025 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,263,093. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,936,965. The South Fayette Township School District contribution to the Program of Services Budget is estimated to be \$44,899.80. The districts' final withholding allocation will be based on the District Aid Ratio and Weighted Average Daily Membership (WADM). The withholding allocations will be determined by the Pennsylvania Department of Education sometime after July 1, 2024.
2. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of a Memorandum of Understanding with Allegheny County Children Youth and Families (CYF), (pending review by the Solicitor), effective March 27, 2024. The Every Student Succeeds Act (ESSA) requires every Pennsylvania school district to have a MOU and Transportation Agreement with the local child welfare agency.
3. The Superintendent, Director of Finance Brian Tony, and Facilities Director Steve Timmins recommend Board approval of a 1-year extension to the current Waste Management contract for the removal of trash and recycling, effective July 1, 2024. The monthly cost will be \$2,763.92 and is included in the 2024-2025 budget.
4. **The Superintendent, Assistant Superintendent Dr. Kristin Deicher, and Director of Technology Rob Warfield recommend Board approval of the agreement with Canvas Learning Management System effective for the 2024-2025 school year. The total cost is \$27,851.85, and will be paid out of the Ready to Learn Grant.**

**II. PERSONNEL**

At the Committee Meeting on March 19, 2024, the Board of School Directors acted on the following six items:

3/25/2024 1:11 PM

Gray seconded Welch on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers, for the 2023-2024 school year:

- Maura Pendergast, effective to March 25, 2024
- Krista Baldauf, Educational Specialist I/Secondary School Counselor, pending receipt of required documents

Voice Vote – All Yes

Gray seconded Welch on the recommendation of the Superintendent and Administrators for Board approval to hire the following as Building Substitute teacher, at the rate of \$150.00 per day:

- Olivia Iagnemma in the Elementary School, effective March 25, 2024

Voice Vote – Patankar, Welch, Fornella, Burroughs, Gray, Bruce, Cardillo – All Yes  
Abstained – Iagnemma

Gray seconded Welch on the recommendation of the Superintendent and Elementary School Principal Tyler Geist for Board approval of the leave of absence request for Andrea Spangler, Elementary School Art teacher, effective on or about June 2, 2024.

And on the recommendation of the Superintendent and current Director of Finance/HR Brian Tony for Board approval to hire Ryan Neely as the Director of Finance, at the salary rate of \$114,000, effective July 1, 2024.

And on the recommendation of the Superintendent and Director of Finance/HR Brian Tony for Board approval to hire Nicolle Pleil as the Food Service Director, at the salary rate of \$102,000, effective July 1, 2024.

And on the recommendation of the Superintendent and Administrators for Board approval of the following leave of absence requests:

- Marie Piccirilli, Middle School Teacher, FMLA intermittent leave, effective retroactive to February 13, 2024
- Emily Bigley, Elementary School Teacher, FMLA intermittent leave, effective date TBD
- Chelsea Martini, Intermediate School Teacher, FMLA intermittent leave, effective March 20, 2024
- Rhonda Fratto, Elementary School Reading Room Paraeducator, FMLA intermittent leave, effective date TBD

Voice Vote – All Yes

1. The Superintendent and Elementary School Principal Tyler Geist recommend Board approval of the retirement/resignation of Roberta Dantry as the Administrative Assistant in the Elementary School, effective July 12, 2024. Mrs. Dantry has been employed by the District since August 1999.
2. The Superintendent and Administrators recommend Board approval of following EPRs:

Extra-curricular Nurse – Washington DC Field Trip, effective 5/17/2024-5/19/2024	Trina Howells
Lighting Director – HS Spring Musical	Kayleigh Stultz
Flag Football Coaches – April-May 2024	Victoria Chagnon Micki Cerchairo Garrett Del Re

3. The Superintendent and Middle School Principal Dr. Erin Crimone recommend Board approval for Elizabeth Corbett, a student from Duquesne University, to complete her student teaching with Jeanne Tupper, Orchestra teacher in the Middle School, pending receipt of required documents, effective January 13, 2025 through February 28, 2025. There is no cost to the District.
4. The Superintendent, Athletic Director Mark Keener, and Head Varsity Track & Field Coach Scott Litwinovich recommend Board approval of the resignation of Tanner Jones as an Assistant Middle School Track & Field Coach effective for the 2024 season.

**New motions from the March 26, 2024 Executive Session agenda.**

1. The Superintendent and Director of Finance/HR recommend Board approval to hire an Administrative Assistant to the Superintendent, effective July 1, 2024.
2. The Superintendent recommends the Board to appoint a Board Secretary effective July 1, 2024, for the remainder of the unexpired term thru June 2025, as per School Code 404 and Board Policy 005.
3. The Superintendent and Administrators recommend Board approval of a placeholder to hire a Special Education Long Term Substitute teacher in the Intermediate School effective on or around April 15, 2024 through the end of the 2023-2024 school year.
4. The Superintendent and Administrators recommend Board approval of the following leave of absence requests:
  - Bus Driver/Food Truck Transporter, FMLA, effective retroactive to March 6, 2024
  - Food Service Member/Bus Aide, FMLA, effective date TBD

**III. EDUCATION**

1. The Superintendent, Intermediate School Principal Tom Kaminski, and Elementary School Principal Tyler Geist recommend Board approval to hold Summer STEAM Camps for both Intermediate and Elementary Schools students in the summer of 2024. The camps will be held from Monday, July 8, 2024, through Thursday, July 11, 2024. The morning session will run from 9:00 AM to 12:00 AM and will be open to students entering grades 4, 5, and 6. The afternoon session will run from 1:00 PM to 4:00 PM and will be open to students entering grades 2 and 3. The registration fee of \$100 per child will cover the cost of all staffing and programming.
2. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval to hold a Summer Strings Camp for Intermediate School students in the summer of 2024. The camp will be held from Monday, July 29, 2024, through Thursday, August 1, 2024. The registration fee of \$100 per child will cover the cost of all staffing and programming.
3. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval to permit Mariaeleana Amato and additional chaperones to be determined, to accompany students on a Touch of the Tropics Educational Tour to Costa Rica, from June 13, 2025 through June 21, 2025. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.
4. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval to permit Adrienne Endy and additional chaperones to be determined, to accompany students on an Educational Trip to Quebec, Canada in July 2025. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

**IV. TRANSPORTATION**

1. There are no items to discuss.

**V. ATHLETICS**

1. There are no items to discuss.

**VI. CONSTRUCTION (*data in white*)**

1. The Superintendent and Director of Finance Brian Tony recommend Board approval for DRAW Collective to proceed with the schematic design documents for a new K-2 elementary school located on the Bus Depot site.
2. The Superintendent and Director of Finance Brian Tony recommend Board approval for DRAW Collective to proceed with the design documents for a new Bus Depot / Maintenance Facility located on the Bus Depot site.
3. The Superintendent and Director of Finance Brian Tony recommend Board approval for PJ Dick to commence preconstruction services (cost estimating and project scheduling) for the IS Additions & Alterations project, new K-2 Elementary project and the new Bus Depot / Maintenance Facility project.

**VII. MISCELLANEOUS (*data in yellow*)**

1. The Superintendent and Director of Finance Brian Tony recommend Board approval of the final reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.
2. The Superintendent and Director of Finance Brian Tony for Board approval of the final reading of revised Board Policy 611 Purchases Budgeted.

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**Solicitor’s Report**

**Board Comments**

**BOARD COMMITTEE REPORTS**

<b>A. Executive Committee Report</b>	<b>President Iagnemma</b>
<b>B. South Fayette Foundation</b>	<b>Jennifer Iriti</b>
<b>C. PSBA/Legislative Committee Report</b>	<b>Prajakta Patankar</b>
<b>D. Parkway West</b>	<b>Tom Iagnemma</b>
<b>E. SHASDA</b>	<b>Joe Welch</b>

**Suspend**

**An Executive Session may be held to discuss personnel and/or legal issues.**